

FREDERICK COUNTY HUMAN RELATIONS COMMISSION ANNUAL HUMAN RIGHTS AWARDS PROGRAM

Each year, the Human Relations Commission (HRC) annually recognizes and celebrates individuals, businesses and organizations in the Frederick County community who have promoted positive human relations.

The HRC invites you to nominate an individual, business or organization that you feel deserves such recognition. Please see the awards criteria and nomination form below.

All awards are presented at the HRC Awards Program held April or May each year. Please contact the Human Relations Department (HRD) at 301-600-1109 for the date, location, time, and deadline to submit nominations for this year's Awards Program.

Completed nominations should be submitted to:

**Frederick County
Human Relations Department
520 North Market Street
Frederick, MD 21701**

Anyone interested in promoting human rights in Frederick County is invited to become sponsors of the Awards Program, which will help to offset the expenses associated with this program. Please call the HRD for more details on becoming a sponsor.

Minimum and Sample HRC Award Criteria

Theodore W. Stephens Life Time Achievement Award

Presented to an individual with 7-10 or more years of community service and residency in Frederick County, and who has made a significant contribution toward eliminating discriminatory practices in Frederick County, and promotion of cultural awareness and inclusion of the disenfranchised and the poor in the life of the community.

In honor of a former Frederick County Department of Human Relations Director, Theodore W. (Steve) Stephens, the Frederick County Human Relations Commission established this award to recognize an individual from our community. Mr. Stephens was a man who lived his good deeds, helping his church and his community to end discriminatory practices based on race, age, sex, religion, marital status, national origin or disability in housing, employment and public accommodations. The recipient of this award will have made a significant contribution toward eliminating discriminatory practices in Frederick County over a substantial period of time and promoted cultural awareness and inclusion of the disenfranchised and poor in the life of the community.

Lord D. Nickens Community Service Award

Presented to an individual or organization that has demonstrated a strong commitment and record of achievement in promoting affirmative action, cultural diversity and inclusion within the community

Mr. Lord Nickens.....

Examples of actions or accomplishments of nominee should include one or more from the following

- Equal opportunity or civil rights outreach and education
- Mentoring, intern, apprenticeship opportunities
- Support of school or community based equity or multi-cultural programs
- Granting time off opportunity for employees to support youth, adult disadvantaged or special populations
- Special programs or training opportunities to create preparedness for people to obtain housing, residential loans, employment or successful retail experiences
- Description of other special services provided to Frederick County citizens and residents
- Citizenship or English language learning opportunities

Human Relations Award

Presented to a local business that has

Examples of actions or accomplishments of nominee should include one or more of the following.

- Improved use of services by target population(s)
- Exemplary staff training requirements/opportunities
- Developed local training videotapes/films to support harassment, barrier free customer service or workplaces
- Voluntary accessibility enhancements above minimum requirements
- Inroads to promoting, hiring of people from previously underrepresented groups in the workplace (race, age, sex, national origin, disability, religion, marital status)
- Demonstrable outcomes from the work products of a diversity committee
- Innovative approaches to establishing a diverse customer base
- Exemplary career path, promotional opportunities to utilize the potential of under represented groups in supervision and management
- Other related exemplary performance

HRC Award Nomination Form

(Please complete a separate form for each nomination)

Awards for which this nomination is submitted:

- ☐ Theodore W. Stephens Life Time Achievement Award
- ☐ Lord D. Nickens Community Service Award
- ☐ Human Relations Award

1. Nominators name, address, telephone number, e-mail address and fax number:

2. Nominees name, address, telephone number, e-mail address and fax number:

3. Check those characteristics that best describe the nominee:

____ Works in the for-profit arena

____ Paid staff non-profit

____ Volunteer/community service

____ One-time notable project that impacts the local community or has measurably contributed to Frederick County reputation in diversity, community building or intergroup relations.

____ Ten years or more community service in Frederick County.

4. Attach a statement of 250 words or less describing the reason for this nomination.

5. Send to Frederick County Human Relations Commission, 520 North Market Street, Frederick, MD. 21701. For more information, please call 301-600-1109 or dial 711 for Maryland Relay Services.